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**March 2010**

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**ASSESSMENT COMMITTEE MEETING**  
**March 29, 2010, 2:00 p.m., EDU 204**  
**MINUTES (Unapproved)**

**Committee Members:**

√ Gerard East, Chair	√ John Hayden	
√ Viki Craig	Robin Jones	√ Barbara Patterson
Cindy Dougherty	√ Sherron Manning	√ Steve O'Neal
√ Jared Edwards	Tami Moser	Angela Foust
Cindy Foust, Ex-Officio	√ Jan Noble	Allyson Walton

1. The meeting was called to order at 2:04 p.m.
2. Minutes from the October 22, 2009 meeting were reviewed. John made a motion to approve, Jared seconded, and the motion passed.
3. The new tracking study to compare attendance in Math and English remedial courses with final grades was discussed and Gerry provided an update. Kathy O'Neal shared her design for gathering attendance data. Weatherford faculty plan to provide attendance data beginning with the Fall 2009 semester. Sayre faculty will participate beginning with the Fall 2010 semester.
4. Jan provided access to updated reports for CAAP and NSSE. The most recent SOSO report should be available in a couple of weeks. Continued low participation in the CAAP despite great incentives led to a new incentive plan:
  - a. Contact campus organizations for participation as an organization fundraiser through CAB/Cindy Dougherty.
  - b. Publicize through campus organizations as well as through instructors via D2L.
  - c. Students who are not involved in an organization may donate their money to an organization, keep for personal gain, or receive a bookstore voucher.
  - d. Committee will try to meet again in September in order to further prepare for CAAP.
5. Jared shared the Student Strengths Inventory/Profile. This may be considered for a possible future study.
6. John provided the Gen. Ed. Self-Study, which should be completed in a couple of weeks.
7. Jan provided copies of the Annual Student Assessment Report.
8. John made a motion for the meeting to adjourn, Viki seconded, and the motion passed. The meeting adjourned at about 2:43 p.m.